

# **GNOSB Treatment & Corrections Chair**

## **Job Description**

*DRAFT*

### **Minimum Qualifications**

- Willing and able to serve for a **one year** term (July 1- June 30)
- Have at least **one year of continuous sobriety**

### **Highly Preferred:**

Be an active member of the AA fellowship

- Current participation in a home group
- Have worked the 12 steps
- Be actively sponsored and sponsoring within the fellowship
- Have previous leadership experience at any service level (group, committee, district, area, conference)
- Strong communication, organization, technology, and planning skills

### **Responsibilities**

- **Coordinate the work of individual AA members and groups who are interested in carrying our message of recovery to alcoholics in treatment and correctional facilities, and to set up means of “bridging the gap” from the facility to an AA group in the individual’s community.** (from AA Guidelines)
  - Coordinate with homegroups and districts to fill T&C commitments when requested by treatment centers/correctional facilities
- Develop and update a list of GNO T&C Opportunities
- Host at least one event per year to educate the AA community about T&C
- Attend monthly service board meetings
- Lead monthly Treatment & Corrections committee meetings
  - 2nd Weds each month @ 6:30pm on Zoom or at Central Office
  - Consists of district T&C reps + officers - e.g. secretary, outreach and coordinator positions
  - Recruit committee members and hold committee elections
- Maintain open communication with Service Board Trustees and the Central Office Manager

### **Additional considerations**

- Position is appointed by the GNOSB chair
- Service Board meetings are always held the last week of the month, on rotating days M-Th @ 6:30pm (dates listed on website calendar at [aaneworleans.org](http://aaneworleans.org))
- End of current term is June 2021\*
- Please reference additional supporting information included in the [GNOSB Bylaws](#)