

GNOSB Website & Technology Chair

Job Description

DRAFT

Minimum Qualifications

- Willing and able to serve for a **two year** term (July 1 year 1- June 30 year 2)
- Have at least **one year of continuous sobriety**

Highly Preferred:

Be an active member of the AA fellowship

- Current participation in a home group
- Have worked the 12 steps
- Be actively sponsored and sponsoring within the fellowship
- Have previous leadership experience at any service level (group, committee, district, area, conference)
- Strong communication, organization, technology, and planning skills

Responsibilities

- Consistently update the list of GNO AA meetings
- Update and maintain aaneworleans.org website
- Collaborate with Central Office Manager and GNOSB Trustees to set and meet goals for the website and use of technology in Central Office
- Attend monthly service board meetings
- Recruit membership for and lead the website/technology committee
- Maintain open communication with Service Board Trustees and the Central Office Manager

Additional considerations

- Position is appointed by the GNOSB chair
- Service Board meetings are always held the last week of the month, on rotating days M-Th @ 6:30pm (dates listed on website calendar at aaneworleans.org)
- End of current term is June 2021*
- Please reference additional supporting information included in the [GNOSB Bylaws](#)